

Evidence for your personal goals

Word Directions:

- Click on each goal under the Goal Tab in Eduphoria Strive.
- Click on Add Evidence
- Use the down arrow to see the drop down menu. Select the type of evidence you are adding from the list. Type in needed text or description, select upload.
- Repeat to add Evidence to current goal or additional goals as needed.

Directions with Screen Prints:

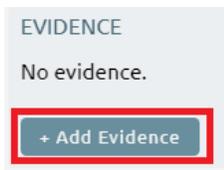
1. In Strive, Select the employee.



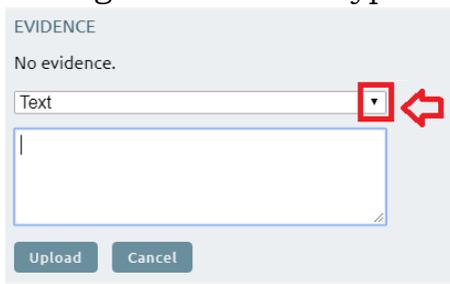
2. Click on a goal



3. Click on Add Evidence:



- Use the down arrow to see the drop down menu. Select the type of evidence you are adding from the list. Type in needed text or description, select upload.



- **Repeat steps 2-4 to add evidence to current goal or additional goals as needed.**